



Position Title: Pitch In Program Manager (Hiring in North Lawndale & Englewood)

Preferred Start Date: 7/1/23

Hours and Compensation:

Most weeks, our Program Managers are in their partner schools from *10am-6pm*. This role is on site at one of our partner elementary schools on the South or West side of Chicago. On non-school days, hours are more flexible and there is some flexibility to work from home.

Starting compensation for this position is \$58K.

Pitch In

At Pitch In, we believe Middle School Matters. Every middle school student deserves the opportunity to reach their fullest potential. We create equitable access and opportunities for Chicago's middle schoolers and their families through social-emotional learning, academic programming, and the cultivation of lasting relationships as our students transition to high school. Because, 'Every middle schooler deserves the opportunity to reach their fullest potential', we are looking for a professional who loves to have fun, is cheerful in spirit, and has a sense of humor and above all, enjoys and has experience working with middle schoolers to be our Pitch In Program Manager to support our program.

Our Program

Pitch In is dedicated to ensuring that students from Chicago's Englewood, Humboldt Park, and North Lawndale neighborhoods transition from middle to high school with the skills, mindsets, and agency to succeed. Pitch In partners with Chicago Public Schools (CPS) elementary schools to boost student outcomes in 4th-8th grade, and we are committed to improving the culture and support systems surrounding the middle school space district-wide, including:

- Working closely with school partners to provide a tailored in-school and after school social-emotional relationship-based program model that also engages families.
- Supporting 4th grade students weekly in cohorts to engage in our social-emotional learning curriculum and enrichment opportunities, all supported by consistent adult mentors, full-time staff, and peers.
- Grouping students with our Middle School Champions who are a diverse group of caring adults from all walks of life; college students, business professionals, stay at home parents, artists, etc., caring adults that serve as consistent Champions for our students.
- Building trust, providing resources, and more experiences for growth, fun, and self-care with our students and their families growing the program for our 5th-8th grade cohorts.

Ultimately, Pitch In helps students develop the skills and mindsets necessary to succeed in high school and far beyond.

Pitch In
121 West Wacker Drive
Suite #619
Chicago, IL 60601

(312) 324-4392
pitchinchicago.org

The Role

The Pitch In Program Manager is primarily responsible for executing our program both during and after-school. This may include:

- Acting as the primary lead of Pitch In at their Pitch In school, building strong, established relationships with a variety of influential stakeholders: students, families, school staff, Pitch In staff, and surrounding community partners, to achieve the goals of our program.
- Preparing materials for the in-school and after school program, tracking and analyzing data, event planning for school events and student excursions leading to seamless communication around all aspects of student support, and any tasks deemed by Pitch In staff.
- Engaging with and contributing to the Pitch In staff and working collaboratively on initiatives aligned with mission, goals, growth projections, and stakeholder events.

Qualifications

- Deep belief in our mission and the potential of *every* student, our schools, and communities.
- Significant experience with middle school students or youth development, as a teacher, teaching artist, or school professional.
- Significant experience working in the Chicago communities we serve and willing to prioritize the establishment of trusting transformational relationships with each student.
- Operates with a high level of personal responsibility, optimism, and resilience. High executive functioning skills and can be innovative, creative, and resourceful in tapping into the power of your own network and connections to directly serve the school community.
- Vehicle not required, but recommended.
- Must be 21+ and must pass CPS Background Check.

Join & Pitch in

Submit resume and cover letter to careers@pitchinchicago.org.

Please make sure to include the name of the role and location in the subject line.

Pitch In is committed to offering an inclusive workplace that promotes, values, and encourages diversity. At the heart of the organization, Pitch In seeks to foster an environment diverse in age, gender identity, race, sexual orientation, physical or mental ability, ethnicity, and perspective. The policy and intent of Pitch In is to provide equal employment opportunity for all persons regardless of race, color, religion, national origin, marital status, political affiliation, affectional orientation or gender identity, status with regard to public assistance, disability, sex, or age.

Pitch In
121 West Wacker Drive
Suite #619
Chicago, IL 60601

(312) 324-4392
pitchinchicago.org